



Enrollment Information

All required forms must be completed prior to your camper's first day of camp.

These forms include:

1. A completed application online at communitychristianschool.net under Campus Life/Summer Camp
2. An Allergy Action Plan and Medical Authorization Form if needed with medications.
3. A current 3231 Ga Immunization Form (from school nurse)
4. If a custody situation exists, a certified copy of the court order or final judgement is required.

Financial Information

PAYMENTS: Weekly payments must be paid by Thursdays prior to the week attending. If any extra charges are incurred, they must be paid at that time. **A \$60 non-refundable registration fee along with a non-refundable weekly holding fee are due at the time of registration.** The weekly holding fee will be applied to your camper's weekly fee. Payments can be made online by logging into your account to pay with debit/credit card or you can make arrangements to pay cash through Amy Macias at the camp office. If paying at the Summer Camp Office and you have a child in both Camp Joy and Adventure Zone, you must make your weekly payments at the office where your child is attending camp. Please make weekly payments separate from other CCS payments. **Do not place checks in the school drop boxes, bookbags, or lunch boxes. If you neglect to pay for a week of camp, we reserve the right to restrict your camper from attending camp the following week until your account is current.**

DEBIT/CREDIT CARDS: All credit card camp payments are done online. Camp accepts Visa, MasterCard and American Express.

CHECKS: We do not accept checks. Payments can be made online with credit/debit card.

CASH: Must be in a SEALED envelope with your camper's name, what you are paying for, the amount, and the date of payment on the outside of the envelope. The envelope must be handed to our summer camp billing office.

LATE PAYMENT FEES: All payments are due by Thursdays prior to the week your child is attending. After that time, a \$25 late fee will be assessed.

LATE PICK UP FEES: All children must be picked up from camp by 6:00p.m. A \$2.50 per minute per child charge will be assessed past 6:00p.m. This should be paid at the time of pick up or next day. If this behavior becomes consistent, Adventure Zone reserves the right not to allow the child to return to camp.

General Information

Changes to Account

The camp office must be notified via email of any changes to a camper's account. Notice of change will NOT be accepted verbally or by phone.

Hours of Operation / Late Charges

Hours of operation are from **7:00a.m. to 6:00p.m.** Any camper not picked up by 6.00p.m. will incur a \$2.50 per minute late fee. **Parents will be required to pay this fee at pick up or the next day.** After 3 times, you will be asked to withdraw your camper's from the summer camp program.

Arrivals/Departures

On field trip days, your camper must be on campus at least 15 minutes before the departure time so all preparations can be made to load the bus. Field trip times are posted in the Summer Camp lobby weekly. If you arrive after the bus has left, you have the option of taking your camper to the field trip location to check them in with their coordinator. Your camper can not stay on campus. Upon field trip return, camper's will not be released from the bus. They must be checked out through the Summer Camp Office.

Snacks/Lunches

There will be no hot lunches this summer. ***Parents are responsible for packing their camper's lunch every morning. If a camper arrives without a lunch, they will NOT be allowed to stay at camp that day.*** They also need to bring a morning and afternoon snack along with a REUSABLE/LABELED water bottle.

Medical Notice

All campers must have a Current GA 3231 Immunization Form. If medication is required for your camper during camp hours, a Medical Authorization Form must be filled out weekly. We will only be able to accept medications that are in their original bottle. If the medication is a prescription drug, it must have the prescription label with the camper's name and prescription number. ***ALL medications are kept in the camp office.*** All Camper Allergy Forms MUST be turned into the office prior to camper attending. All camper's requiring an epi-pen and/or inhaler must have them on file.

*Sunscreen needs to be applied before a camper comes to camp. If you choose to send sunscreen with your camper, you may fill out a sunscreen authorization form for the summer. Please make sure all sunscreen are labeled with your camper's name.

Allergies/Medications

If your camper has an allergy, please fill out an Allergy Action Plan and turn into the Summer Camp Office. ALL campers who need an epi-pen and/or inhaler MUST have one on file prior to staying. Except for emergency aid, no medication will be administered without written parental authorization. All medication must be in the original container complete with the camper's full name, type of medication, date of prescribed medication, with the amount and dosage. Medication Authorization Forms must be completed by the parent before any medication may be given to the camper. Please put the exact times the medication is to be given -as needed- is not acceptable.

Other Illnesses

In order to protect the health of the other campers, please do not bring your camper that is sick with the following symptoms: fever of 100 or higher, vomiting, diarrhea, yellow-greenish runny nose, rash, or pink reddish eyes. Campers with visible signs of illness or fever will not be allowed to stay on campus. If a camper becomes ill while on campus, they will be separated from the other campers while a parent/guardian is notified to come pick them up.

Accidents/Injuries

The Adventure Zone staff makes every effort to ensure the safety of your camper. Our staff will complete an Incident Report for any incidents we observe during the day. In the event of any serious accident or injury, Emergency Medical Services (911) will be contacted.

Dress

Campers should wear closed-toe shoes due to off-site field trips and playground time. On swim days, boys must wear full length shorts, and girls must wear a one piece bathing suit.

On **FIELD TRIP DAYS**- please apply sunscreen on your camper at home before bringing them on campus. They may wear water shoes/flip flops to the waterpark only.

On **WATERPARK DAYS**- please have your camper wear their bathing suit under their camp shirts at arrival. They will need to bring a LABELED towel from home along with a change of clothes and zip-lock bag.