

Adventure Zone

2019 CCS Enrollment Policies

All required forms must be completed prior to your camper's first day of camp. These forms include:

1. A completed Application Form online at communitychristianschool.net under Campus Life / Summer Camp
2. A signed Liability Form
3. An Allergy Action Plan and Medical Authorization Form if needed with medications. (from school nurse)
4. A current 3231 Ga Immunization Form (from school nurse)
5. If a custody situation exists, a certified copy of the court order or final judgement is required.

Financial Agreement

PAYMENTS: A \$55 non-refundable registration fee along with a \$25 non-refundable weekly holding fee are due at the time of registration. The weekly holding fee will be applied to your camper's tuition. Weekly payments must be paid Friday prior to the week your camper is attending. If any extra charges are incurred they will need to be paid by the following week. Payments can be made online by credit card or camp office by check. Do NOT place camp payments in the drop box; they are for school payments only. If you neglect to pay for a week of camp we reserve the right to restrict your camper from attending camp until your account is current.

CHECKS: Put your camper's full name on the check, especially if the last name is different from the name on the check. Also note what the payment is to be applied to. i.e. weekly fees, registration fee, lunch, etc. All camp fees must be paid separately i.e. tuition, lunch, Six Flags/White Water passes, etc.

RETURNED CHECK FEE: A \$35 service fee will be assessed for each returned check. We also reserve to deny acceptance of checks.

CASH: Cash payments should be in a SEALED envelope with your camper's name, grade, what you are paying for, the amount, and date of payment on the outside of the envelope.

Loose cash will not be accepted at the window.

CREDIT CARDS: Camp accepts Visa, MasterCard, and American Express.

CHANGES TO ACCOUNT: The camp office must be notified in writing or email of any changes to a camper's account. Notice of change will NOT be accepted verbally or by phone.

LUNCH: Hot lunches and travel lunches are available for \$5.00 per meal. Lunches must be pre-ordered by Thursday prior to week needed. There are NO emergency lunches due to summer kitchen hours. NO HEAT UPS.

LATE FEES: All campers must be picked up by 6:30pm or a late fee of \$2 per minute will be billed to your account. If this becomes consistent, we reserve the right to not allow the camper to return to summer camp.

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General Information

DRESS: Campers **MUST** wear their Adventure Zone shirts on field trip days. Campers should wear closed-toe shoes due to field trips and playground. On waterpark days, they may wear flip flops to the waterpark but **MUST** bring closed-toe shoes for campus. On swim days, girls are to wear a one piece bathing suit or tankini that completely covers their midsection and boys must wear full length shorts. **WATERPARK DAYS** -Apply sunscreen at home, and wear bathing suits with camp shirts on top. Bring a towel and change of clothes in a ziplock bag.

ARRIVALS & DEPARTURES: Parents are required to sign in and out their campers. On field trip days, your camper must be on campus at least 15 minutes before departure time so all preparations can be made to load the bus. Field trip times are posted in the Summer Camp lobby weekly. If you arrive after the bus has left, you have the option of taking your child to the field trip location and checking them in with their teacher. Your camper cannot stay on campus.

SNACKS: Please send a morning and afternoon snack with your child each day. **NO** heat up.

SAFETY: For the safety of our campers, no camper will be allowed to be unsupervised on campus at any time. Campers **MUST** be signed in and out by the parent/guardian. ID should always be available at pick-up for authorization. No child will be released from the bus. No child will be released without proper check-out from the camp office window.

ACCIDENTS & INJURIES: The Community Christian School Summer Camp staff makes every effort to ensure the safety of your child. Unfortunately, accidents do happen. Our staff will complete an Incident Report in the event of any serious accident or injury. In case of serious illness or injury, Emergency Medical Services (911) will be contacted.

ALLERGIES: If your child has an allergy, please fill out an Allergy Action Plan and turn into the Summer Camp office. **ALL** campers who need an epi-pens or inhalers **MUST** have one file.

MEDICATIONS: Except for emergency first aid, no medication will be administered without written parental authorization. All medication must be in the original container complete with the camper's full name, type of medication, date of prescribed medication, with amount and dosage. **Medication Authorization Forms must be completed by the parent before any medication may be given to the camper.** Medication Authorization must be updated weekly. Parents put the exact times the medication is to be given –as needed- is not acceptable.

OTHER ILLNESSES: In order to protect the health of the other children, please do not bring a camper that is sick with the following symptoms: fever of 100 or higher, vomiting, diarrhea, yellow-greenish runny nose, rash, or pink/reddish eyes. Campers with visible signs of illness or fever will not be allowed to stay on a field trip or on campus. If a child becomes ill while on a field trip, they will be separated from the other campers while a parent is notified to come pick them up at location.

We thank you for choosing
Adventure Zone Summer Camp for your child.