



General Admissions Process for 2018-2019

1. Attend an Open House or a prescheduled tour of our facility
2. Submit a completed admissions packet. Please include the following items:
 - a. Admissions Application Form
 - b. Application Fee (non-refundable) and Matriculation Fee
 - c. Parental Agreement Form signed
 - d. Birth Certificate
 - e. Immunization Record (Georgia Form 3231)
 - f. Certificate of Vision, Hearing, Dental & Nutrition Screening (Georgia Form 3300)
 - g. Grade reports/transcript and standardized test scores for the previous two years
 - h. Behavior Report (Grades 6-12)
 - i. Student Questionnaire (Grades 6-12)
3. Recommendation Forms received (must be mailed or emailed directly to CCS or delivered to CCS in a sealed envelope)
4. Complete Testing
5. Parent/Student Interview
6. Notification of decision
7. Final transcript/records received from previous school

1. Testing

All students who apply to CCS are required to undergo a general academic assessment. Testing results are only one important factor in determining acceptance of a student. The primary purpose of testing is to determine if CCS can meet the academic needs of the student. A student's admissions file must be complete and fees paid in order to participate in the testing process. See below for the application deadlines and subsequent test dates.

<u>Application Deadline</u>	<u>Test Date</u>
Friday, March 16, 2018	Saturday, March 17, 2018
Friday, April 27, 2018	Saturday, April 28, 2018
Wednesday, June 6, 2018	Thursday, June 7, 2018
Wednesday, July 11, 2018	Thursday, July 12, 2018
Wednesday, July 18, 2018	Thursday, July 19, 2018

2. Interview

After testing is completed, candidates and their parents may be asked to participate in an interview. All students who receive the GSNS will be required to interview.

3. Acceptance

After testing and interviews are completed and all necessary school records are received, the Admissions Committee (comprised of the Admissions Director, Principals, Student Support Services, and the Academic Advisor) will meet to review the application. Parents will be notified of acceptance by mail within two weeks after testing is completed. Upon acceptance, students will be guaranteed a place at Community once final paperwork is turned in and all associated fees are paid.

Basic Criteria for Acceptance:

1. Students applying for Kindergarten must be 5 years of age on or before September 1, 2018. Students applying for first grade must be 6 years of age on or before September 1, 2018.
2. Students must score at the 60th percentile or above on the entrance test (a national, standardized test) in the math and reading areas (grades 6-12); or demonstrate appropriate grade-level reading, writing and math skills on the admissions test (grades K5-5).
3. Students must have strong recommendations from the required sources.
4. Students must have a Behavior Report free of major infractions from the most recently completed semester.

Policies:

1. Criteria for acceptance is based on the complete admissions packet, including, but not limited to, test results, report card grades and comments, conduct, standardized test scores, references, desire for a Christian education, and interview.
2. The testing schedule for completion of the admissions process is listed above. Exceptions or postponements may not be granted.
3. The student must complete the admissions testing and interview (if applicable) and all records from previous school must be received before the Admissions Committee will meet to determine acceptance.
4. SB10 scholarship payments received from the state of Georgia can only be applied to Student Support services and tuition. This money cannot be used for uniforms, lunches, athletic fees, etc.
5. Community Christian School admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and local programs, and athletic and other school-administered programs.