



**2018-2019 Early Education New Student Tuition Information**

<b>Preschool: (Must be 3 or 4 by September 1, 2018)</b>		<b>Class begins at 8:00 a.m. and end at 2:45 p.m.</b>	
<b>Application Fee</b>	<b>\$260 (non-refundable)</b>		
<b>Matriculation Fee</b>	<b>\$250 (non-refundable)</b>		
<b>Tuition</b>	<b>Annual Payment (paid in full)</b>	<b>12-Month Payment Plan (*Monthly payment is based on when the FACTS account is finalized)</b>	
<b>Half Day (Monday-Friday)</b>	<b>\$4956</b>	<b>\$5219 per year / \$434.92 per month</b>	
<b>Full Day (M/W/F) – K3 Only</b>	<b>\$5090</b>	<b>\$5358 per year / \$446.50 per month</b>	
<b>Full Day (Monday-Friday)</b>	<b>\$6843</b>	<b>\$7192 per year / \$599.33 per month</b>	

<b>Nursery: (6 weeks – 2-year olds)</b>		<b>Hours of Operation 6:45 a.m. – 6:30 p.m.</b>	
<b>Application Fee</b>	<b>\$260 (non-refundable)</b>		
<b>Matriculation Fee – K2 only</b>	<b>\$175 (non-refundable)</b>		
<b>Tuition</b>	<b>Monthly Payment Plan (June-May)</b>		
<b>Full Day (T/Th)</b>	<b>\$427</b>		
<b>Full Day (M/W/F)</b>	<b>\$539</b>		
<b>Full Day (Monday-Friday)</b>	<b>\$796</b>		

**Application Fee:**

- Includes application fee
- Non-refundable

**Matriculation Fee:**

- Due with admissions fee
- Non-refundable

**Tuition Payments:**

- Technology fee is included in tuition amount for K3 and K4 students only
- Non-payment of fees will result in the student not being allowed to attend class
- All payments must be made through FACTS Tuition Management Plan
- Families are required to enroll in FACTS; manual payments will not be accepted at the school
- There is a \$45 non-refundable annual fee per family to set up payments with FACTS
- Information regarding the FACTS process can be found on Parents Web or on the CCS website
- Annual Payment—Must be debited in full by June 1, 2018. Accounts not paid in full by June 1 will be billed on the 12-month payment plan option. New students enrolled after June 1 may receive the Annual Payment discount if tuition is paid in full at the time of acceptance.
- Payment Plan- The first tuition payment due June 2018 and the last payment due May 2019.

**Late Fee**

- All payments are due on the first or eighth of each month as arranged with FACTS
- Late or missed payments due to insufficient funds will be assessed a \$30 late fee by FACTS
- Missed payments will be automatically reattempted by FACTS

**Holding Fee**

- For the infant room only, there is a \$100 per month holding fee for each month (3 month maximum) that your child does not attend the nursery program.
- The monthly tuition will be due in full after the third month of holding fees.
- There is a \$100 holding fee per month for June and July if your child does not attend the summer program.

### After-School for K3 & K4

- Offered only to full-day students from dismissal until 6:30 p.m.
- Early Arrival, 6:45 a.m. - 7:45 a.m., is free of charge.
- Fees for use of the EE After-School program are as follows:
  - \$40 per week per student enrolled in a 5 day program.
  - \$30 per week per student enrolled in a 3 day program.
- There is a \$2 per minute charge for anyone picked up after 6:30 pm.
- Fees will apply to any student signed in by the teacher for any day of the week.
- Non-payment of fees will result in the student not being allowed to attend the program.
- Calendar break weeks are available for an additional fee and with prior registration.

### Discounts

- **Community Bible Church Qualified Active Member Discount**
  - Applies to yearly school tuition
  - Yearly application and approval required
  - Application available in school office
  - \$600 per year for full-time students
  - \$400 per year for part-time students
- **Multi-Child Discount**
  - Applies to yearly school tuition
  - Each child must be within the same family with the same parent paying
  - Second Child - \$300
  - Third Child - \$420
  - Fourth Child - \$600
- **Referral Incentive**
  - If you refer a new student to CCS and they are accepted and enroll, you receive a \$300 tuition credit

### Waiting List Fee

- In the event a class is full, families may ask to be placed on the waiting list until a space becomes available.
- The fee (\$50) will be applied to the admissions fee if an opening becomes available.
- The waiting list fee is non-refundable.

### Incidental Charges

- Additional charges incurred, including but not limited to the following, will be billed separately from the tuition rates:
  - After-School, Lunch, Speech Therapy, Pictures
- Charges (excluding lunch charges) will be billed through FACTS on a regular basis and automatically debited.
- Non-payment of incidental charges will result in the student not being allowed to attend class.
- Lunch charges will be billed separately.

### Withdrawals

- Withdrawal Form must be completed in the Early Education school office.
- Admissions Fees, Matriculation Fees, Waiting List Fees, are non-refundable.
- First and second month's tuition will be billed and are non-refundable after May 1, 2018.
- Tuition is due through the end of the month for which the student attends school.
- Student records will not be released until 10 business days after the last payment is made on the student's account.
- A withdrawal fee of \$150 will be due at the time of withdrawal.
- Overpayments on accounts will be processed within approximately two weeks.

### Financial Assistance

Each year, the Financial Assistance Committee of CCS allocates a limited amount of budgetary funds to assist qualifying families. To qualify for assistance, students must maintain a clean academic record and be in good behavioral standing with the principal's office. In order to determine financial eligibility, the family must apply with FACTS Tuition Management, which evaluates applications and makes recommendations back to the committee as to qualification. Recommendations from FACTS are evaluated without regard to race, age, or sex of the applicant family. Typical financial assistance averages between \$250 - \$750 per student per school year. Applications for assistance will be accepted beginning February 1, 2018. There is a \$30 fee to apply, payable to FACTS. Interested families should apply through <https://online.factsmgt.com>. Assistance is limited and financial assistance packages may not be combined. Applications should be submitted by February 28, 2018.

### Late Admissions

- Students beginning school between the first and fifteenth of any month will be billed for the entire month
- Students beginning between the sixteenth and the last day of the month will be billed an amount equal to half of the standard Payment Plan tuition rate

Community Christian School admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school.